UNIVERSITY OF THE PACIFIC Arthur A. Dugoni School of Dentistry

Alumni Association Meeting

The Fairmont Hotel, San Francisco, CA March 8, 2014



"Exploring the Science of Emotional Intelligence & Its Affect on Wellness & Practice Success"

Presented by: Robert Frazer, Jr. DDS, FACD, FICD

R.L. Frazer and Associates, Inc.

PO Box 203038 Austin, TX. 78720 512-346-0455 <u>www.frazeronline.com</u> <u>bob@frazeronline.com</u> **"Helping You Achieve Uncommon Success with Significance"**



"Unleashing the Power of Emotional Intelligence" ~ Begin with the end in mind ~ "ACTING ON WHAT YOU LEARNED"

Along the way we suggest you reflect on your insights and discoveries from this time together, what do you intend to do? Consider the most pressing human problems in your work &/or life today in answering the following questions. The likelihood of something being done increases by a factor of <u>five</u> when written down. Take a few minutes to commit to some changes or enhancements.

- 1. What were the most meaningful things I discovered/learned?
- 2. What do I intend to change or do differently as a result of this introduction to EI?
 - When will I begin?
 - What resources will I need?
 - When will I start? _____ When will action be completed? _____
 - What will be my reward(s)?

ALL RIGHTS RESERVED

R. L. Frazer & Associates, Inc. * PO Box 203038 * Austin, Texas 78720 * 512/346-0455 * Fax 512/346-1071 * *Email - <u>bob@frazeronline.com</u>* * *Website - <u>www.frazeronline.com</u>*

How's Your E.I.? Questions to Answer...

Answer the following by indicating: 1 = Yes 2 = Sometimes 3 = No

Q1. I keep avoiding a difficult conversation
Q2. There is an emotional divide between my front office
& clinical team
Q3. Too often my day is an emotional rollercoaster
Q4. A member of my family or team is often stressed by
being the emotional center of conflict
Q5. Often it's difficult for me to identify & verbally express
my feelings
Q6. Too often new patients are wary & reluctant, or too
focused on our fee to accept our best dentistry
Q7. When someone feels a strong emotion it makes me
uncomfortable
Q8. Growing up - my parents/primary care givers did not
handle emotions well – especially in conflict

<u>Total Score =</u>

Interpreting Your E.I. Score:

_____ – Very High

_____ – High

_____ – Moderate *

_____- - Low *

_____- - Very Low *

* Would truly benefit from E.I. training. Disclaimer: There's no standardized EI test.

Emotional Intelligence is . . .

"Emotional Intelligence is defined as our <u>capacity</u> for recognizing our own feelings and those of others, for motivating ourselves, for <u>managing</u> emotions well in ourselves and our relationships."

Daniel Goleman, "<u>Working With Emotional Intelligence,</u> Bantam 1998

The Basics of Emotional Intelligence Include:

- Knowing your feelings and using them to make life decisions you can live with.
- Being able to manage your emotional life without being hijacked by it...not being paralyzed by depression or worry, or swept away by anger.
- Persisting in the face of setbacks and channeling your impulses in order to pursue your goals.
- Empathy reading other people's emotions without their having to tell you what they are feeling.
- Handling feelings in relationships with skill and harmony being able to articulate the unspoken pulse of a group, for example.

Remember - Facts tell – while Emotions Sell!

From the October 2002 -*Utne Reader ~ Daniel Goleman, Ph.D.* See: webkeeper@utne.com

EMOTIONAL COMPETENCIES

Personal Competence

These competencies determine how we manage ourselves

Self - Awareness

Knowing one's internal states, preferences, resources, and intuitions

- *Emotional awareness:* Reading one's own emotions and recognizing their impact; using "gut sense" to guide decisions
- ◆ Accurate self-assessment: Knowing one's strengths and limits
- ◆ *Self-confidence:* A strong sense of one's strengths and capabilities

Self - Management

Managing one's internal states, impulses, and resources

- *Emotional Self-Control:* Keeping disruptive emotions and impulses in check.
- ◆ *Transparency:* Displaying honesty and integrity; trustworthiness
- *Adaptability:* Flexibility in adapting to changing situations or overcoming obstacles.
- Achievement: The drive to improve performance to meet inner Standards of excellence.
- ◆ *Initiative:* Readiness to act and seize opportunities
- **Optimism:** Seeing the upside in events

Social Competence

These competencies determine how we manage relationships Social Awareness

- *Empathy:* Sensing others' emotions, understanding their perspective, and taking active interest in their concerns
- **Organizational awareness:** Reading the currents, decision networks, and politics at the organizational level
- *Service:* Recognizing and meeting follower, client, or customer needs

Relationship Management

- *Inspirational leadership:* Guiding and motivating with a compelling Vision.
- *Influence:* Wielding a range of tactics for persuasion
- **Developing others:** Bolstering others' abilities through feedback and guidance.
- *Change catalyst:* Initiating, managing, and leading in a new direction
- ♦ Conflict management: Resolving disagreements
- *Building bonds:* Cultivating and maintaining a web of relationships
- *Teamwork and collaboration:* Cooperation and team building.

What Happens When Lizard is Out?

- ➢ Increased impulsivity
- Disruption in strategic thinking
- Increased general anxiety
- Over-focusing on vivid, trivial details
- Memory set to recall confirming past events
- > Actions taken that aren't fully conscious

How Emotions Occur

Pre-frontal Cortex - Biography

Neural Pathways – <u>A Feeling</u>

Affect - Physiology

The Lizard -Limbic System – Amygdala Social Intelligence, Mirror Neurons & the Limbic Tango

LEADERSHIP STYLES SUMMARY

The consulting firm of Hay-McBer conducted research on 3,871 executives selected randomly from a database of more than 20,000 executives worldwide to determine the most effective leadership styles. Their research found <u>six distinct styles</u>, each springing from different components of emotional intelligence. The styles taken individually appear to have a direct and unique impact on working atmosphere (climate) within a company, division or a team and on financial performance.¹

The most important finding of this research is that the best leaders in terms of results, use <u>all</u> of these styles each week seamlessly and dependent the situation. For you to become an exceptional leader, these six styles need to be studied and brought into your repertoire of leadership styles. Too often we rely primarily on one style, often with a second fall back style.

The research shows that such leaders do not achieve excellent results. We believe that these leadership styles are as critical to the success of a dental practice for leading both your team and your <u>patients</u> as they are for business executives. To effortlessly access these styles we must have or develop the underlying emotional competencies

The Leadership Styles...

VISIONARY

Leader's modus operandi: Mobilizes people toward a vision.

Style in a phrase: "Come with me!"

Underlying E.I. Competencies: Self-confidence, empathy & change catalyst

Builds Resonance by: Moving people toward a shared vision.

When Appropriate: When changes require a new vision, or when clear direction is needed. Overall impact on climate: Most strongly positive

COACHING

Leader's modus operandi: Develops people for the future.

Style in a phrase: "Try this."

Underlying E.I. Competencies: Developing others, empathy, service & self-awareness Builds Resonance by: Connecting what a person wants to the organization's goals. When Appropriate: To help an employee improve performance, release potential,

develop long-term strengths.

Overall impact on climate: Positive

AFFILIATIVE

Leader's modus operandi: Creates harmony & builds emotional bonds.

Style in a phrase: "People come first."

Underlying E.I. Competencies: Empathy, building bonds, teamwork & collaboration Builds Resonance by: Creating harmony by connecting people.

When Appropriate: To heal rifts in a team or to motivate people during stressful times. Overall impact on climate: Positive

DEMOCRATIC

Leader's modus operandi: Forges consensus through participation. Style in a phrase: *"What do you think?"* Underlying E.I. Competencies: Teamwork, collaboration, service & communication Builds Resonance by: Valuing people's input & getting commitment through participation. When Appropriate: to build buy-in or consensus or to get input from valued others/employees Overall impact on climate: Positive

PACESETTING

Leader's modus operandi: Sets high standards for performance. *Style in a phrase:* "Do as I do, now!" Underlying E.I. Competencies: Conscientiousness, achievement & initiative Builds Resonance by: Meeting challenging & exciting goals. When Appropriate: To get high-quality results from a motivated & competent team. Overall impact on climate: Often highly negative because of poor execution & overuse.

COMMANDING

Leader's modus operandi: Demands immediate compliance.

Style in a phrase: "Do what I tell you, now!"

Underlying E.I. Competencies: Achievement, initiative & self-confidence

Builds Resonance by: Soothing fears & giving clear directions in an emergency.

When Appropriate: In a crisis, to kick-start a turnaround, or to deal with problem employee.

Overall impact on climate: Because so often misused, highly negative.

ı Daniel Goleman, Leadership That Gets Results, HBR, March-April 2000, HBR Reprint #R00204

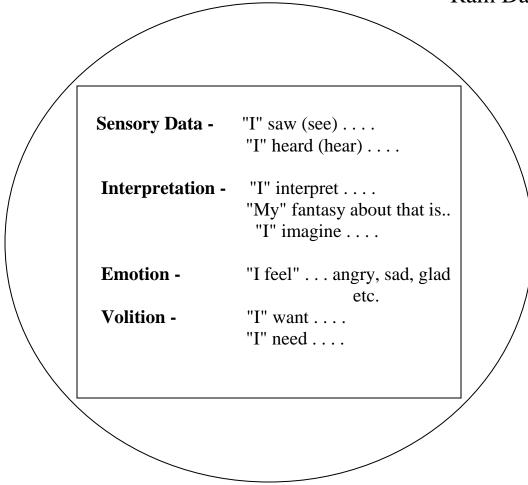
A Critical E.I. Competency is <u>Listening</u> – & there are four ways to listen with the Most Powerful Type of Listening being –

<u>Active</u> <u>Listening</u> – The listener reflects not only what is said, but especially... the emotions expressed by the speaker.

THE AWARENESS WHEEL

"One moment of true <u>Awareness</u> can change the most stuck relationships"

~ Ram Dass



From the book <u>Alive and Aware</u> by Miller, Sherod, (New York, Farrar, Straus & Giroux 1983

A good way to begin –

"I have a problem that I need to speak with you about. Is now a good time?"

Or

"I have a problem with which I need your help. Is now a good time?"

BIBLIOGRAPHY

- * Arrien, Angeles. <u>The Four Fold Way</u>, Harper, 1993
- * Bennis, Warren. On Becoming a Leader, Addison-Wesley, 1989
- ** Bennis, Warren. <u>Transparency</u> Block, Peter. Stewardship, Barrett-Koehler, 1993
- ** Bradshaw, John. Bradshaw On: The Family. Health Communications, 1988
- *** Bradshaw, John. <u>Healing the Shame That Binds</u>, Health Communications Bridges, William. <u>Transitions</u>, Addison-Wesley Publishing Bridges, William. Managing Transitions, Addison-Wesley Publishing
- *** Carlisle, Lynn. In A Spirit of Caring, See website spiritofcaring.com Collins, Jim. Good To Great, Harper Collins Publisher 2001 Cousins, Norman. Anatomy of an Illness & Human Options, Bantam Books
- ** Covey, Stephen. <u>The Seven Habits of Highly Effective People</u>. Simon & Schuster DePree, Max. <u>Leadership is an Art</u>, Dell Publishing Co. DePree, Max. <u>Leadership Jazz</u>, Dell Publishing Co., 1989 Frankl, Viktor. Man's Search for Meaning, Pocketbooks, 1963
- ** Gibran, Kahlil. <u>The Prophet</u>, Knopf Publishing Co., 1923
 Ham, O. A. Bud. <u>You Are In The Right Place</u>, White Feather Press, (800)-537-8678
 Hamel, Gary. <u>Leading The Revolution</u>, Harvard School Press, hardback 2000
- * Hyken, Shep <u>The Amazement Revolution</u>, Greenleaf Book Press 2011
- ** Goleman, Daniel. <u>Working with Emotional Intelligence</u>, Bantam Books 2000
- *** Goleman, Daniel. Primal Leadership, Harvard Business School Press, 2002
- ** Goleman, Daniel. <u>Social Intelligence</u> Bantam 2006 James, Jennifer. Visions From the Heart, Newmarket Press, 1991
- ** Jampolsky, Gerald. Love is Letting Go of Fear, Celestial Arts
- * Kouzes and Posner. The Leadership Challenge, Jossey-Bass, 2007 4th Edition
- Lockard, William J. DDS <u>The Exceptional Dental Practice</u> bill.lockard@sbcglobal.net 2007 McEwen, William J. <u>Married To The Brand</u>, Gallup Press 2005 McGregor, Douglas. <u>The Professional Manager</u>, McGraw-Hill Muller, Wayne <u>Sabbath</u> Bantam 1999
- * Pearson, Carol S. <u>The Hero Within</u>, Revised and Expanded, Harper: San Francisco 1998 Peck, M. Scott. <u>The Road Less Traveled</u>, Simon and Schuster, 1978 Pfeiffer, J. William. Shaping Strategic Planning, University Associates
- * Pirsig, Robert. Zen and the Art of Motorcycle Maintenance, Bantam Books
- * Postman & Weingartner. Teaching as Subversive Activity, Dell Publishing Co.
- ** Powell, John. Why Am I Afraid to Tell You Who I Am?, Argus Communications
- * Prather, Hugh. Notes to Myself, Bantam Books
- * Rackham, Neil. S.P.I.N. Selling Fieldbook, McGraw Hill, 1996
- ** Rogers, Carl. <u>On Becoming a Person</u>, Houghton Mifflin, (Chapters 3-6-8-17-19) Sanders, Betsy <u>Fabled Service</u>, Pfeiffer and Company, 1995 Senge, Peter. The Fifth Discipline, Doubleday, 1990
- ** Siegel, Bernie S. Love Medicine and Miracles, Harper & Row Simon, Sidney. Meeting Yourself Halfway, Argus Communications, 1974
- ** Sinek, Simon. <u>Start With Why</u>, Portfolio, 2009
 Stanley, Thomas J, <u>The Millionaire Mind</u>, Andrews Mc Neal 2000
 Toffler, Alvin. <u>Learning for Tomorrow</u>, Vintage Paperbacks
 Treacy & Wiersema. <u>The Discipline of Market Leaders</u>, Addison-Wesley Publishing, 1995
- * Wheatley, Margaret. <u>Leadership and the New Science</u>, Berrett-Koehler Publisher, Inc. 1992-1994
 R. L. Frazer & Associates, Inc. * P.O. Box 203038, * Austin, Texas, USA 78720 * Ph 512/346-0455
 Website www.frazeronline.com